Welcome Message

Welcome to Science on the Swan 2019, the preeminent West Australian Science Health Translation event of the year, with the theme *Neuroscience & The Senses - Healthy Ageing across the Life Course*.

I am delighted to announce that Mr Chris Whitelock, COO of Lions Eye Institute, Professor Steve Wilton, Director of Perron Institute, Professor Gary Geelhoed, Executive Director of WAHTN and myself, Sandra Bellekom, CEO Ear Science Institute Australia will Co-Chair our 2019 event. Our conference will move into the city at the new 5-star Westin Hotel, a most excellent and convenient venue in every way, reflecting the high quality and standard of our event. We plan on building on previous in Science on the Swan 2019. Events will commence on the June 5th and carry over until June 7th, 2019.

We plan on making our conference financially accessible to our emerging and junior talent and to connect our youth to our more senior and established Health Science Leaders here in Perth. I am confident that Science on the Swan 2019 will be a conference to remember and am thrilled to be working alongside such esteemed colleagues - united in our mission to showcase the skills we have right here in Perth and to translate our scientific efforts into real impact locally, nationally and internationally whilst leveraging our proximity to Asia.

We look forward to meeting you at Science on the Swan 2019.
Why Sponsor Science on the Swan 2019?

The Organising Committee is building a program that will generate a high level of interest and attract an even blend of medical practitioners including general practitioners, allied health professionals, scientists, researchers both established and emerging, students, nurses and importantly consumer representatives. Take this excellent opportunity to:

- **Showcase** your latest innovation, products and services
- **Increase awareness** of your organisation’s brand and reputation in health sciences
- **Raise your organisation’s profile** among delegates who are keen to learn more about how you can add value to their profession
- **Demonstrate** your organisation’s contribution towards improving the health and quality of life outcomes for our community
- **Broaden your network** of potential customers by engaging them in a pre-qualified, relaxed and informative environment

**Organising Committee**

Adjunct Research Fellow Sandra Bellekom, *Ear Science Institute of Australia*
Professor Gary Geelhoed, *WA Health Translation Network*
Professor Steve Wilton, *Perron Institute*
Professor Gerard Hoyne, *The University of Notre Dame Australia*
Professor Greg Blatch, *The University of Notre Dame Australia*
Dr Debra Cousins, *WA Department of Jobs, Tourism, Science and Innovation*
Dr Fred Chen, *Lions Eye Institute*
Chris Whitelock, *Lions Eye Institute*
Professor David Forbes, *WA North Metropolitan Health Service*
Professor Robyn Owens, *The University of Western Australia*
Debbie Turner, *The University of Western Australia*
Professor Torbjorn Falkmer, *Curtin University*
Adjunct Professor Robert Eikelboom, *Ear Science Institute of Australia*
Professor Sue Fletcher, *Murdoch University*
Professor David Morrison, *Murdoch University*
Professor Beth Armstrong, *Edith Cowan University*
Professor Graham Hall, *Telethon Kids Institute*
Professor George Yeoh, *Harry Perkins Institute of Medical Research*
Professor Peter Leedman, *Harry Perkins Institute of Medical Research*
Chris Kane, *WA Primary Health Alliance*
Winthrop Professor David Badcock, *The University of Western Australia*
Sponsorship at a Glance

<table>
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<tr>
<td>Platinum Sponsor</td>
<td>$20,000</td>
<td>Limited</td>
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<tr>
<td>Gold Sponsor</td>
<td>$15,000</td>
<td>Limited</td>
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<tr>
<td>Silver Sponsor</td>
<td>$10,000</td>
<td>Unlimited</td>
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<tr>
<td>Bronze Sponsor</td>
<td>$5,000</td>
<td>Unlimited</td>
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<tr>
<td><strong>Business Networking Sponsorship</strong></td>
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<tr>
<td>Conference Dinner Sponsor</td>
<td>$10,000</td>
<td>Exclusive</td>
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<tr>
<td>Welcome Reception Sponsor</td>
<td>$5,000</td>
<td>Exclusive</td>
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<tr>
<td><strong>Brand Positioning Sponsorship</strong></td>
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<tr>
<td>Conference App Sponsor</td>
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<td>Exclusive</td>
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<tr>
<td>Rising Star Awards</td>
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<td>Promotional Material</td>
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<tr>
<td>Demonstration Space</td>
<td>$1,000</td>
<td>Limited</td>
</tr>
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Contact

We invite you to contact our Sponsorship and Exhibition Manager, Elaine Koh at eko@arinex.com.au or 02 9265 0700 for sponsorship enquiries, or discussions on tailored sponsorship options that meet your organisation’s budget and requirements.
Platinum Sponsor (Limited)
A$20,000 (incl. GST)

Plenary Speaker Sponsorship
- Naming rights to one plenary speaker
- Opportunity to convene a round table discussion with the plenary speaker at your institution with research and senior staff (subject to plenary speaker availability)
- The Platinum Sponsor may provide a freestanding banner which will be positioned on or near the main stage in the plenary room for the sponsored session (maximum size 2m high x 1m wide) (sponsor to supply banner). *Sponsor has the option of repositioning the banner near the Registration Desk for the remainder of the Conference
- Prominent logo acknowledgement on Opening and Closing Slides during sponsored session
- Verbal acknowledgement as Platinum Plenary Sponsor at the sponsored session

Conference Registration, Welcome Reception and Conference Dinner tickets
- Five (5) complimentary Conference delegate registrations inclusive of all sessions, catering, Welcome Reception and Conference Dinner

Branding & Visibility
- Logo acknowledgement on Conference holding slides (excluding the Featured Keynote Session)
- One (1) promoted post featuring the Sponsor’s organisation logo or advertisement (artwork provided by Sponsor), hyperlinked to organisation website in the Conference App for 1 hour daily on all Conference days
- 150-word organisation profile in the sponsors’ section of the Conference App
- Acknowledgement as Platinum Sponsor on the official sponsor Conference marketing emails
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Promotional Material
- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop for the sponsored session (sponsor to supply material – subject to the approval of the Organising Committee)

Delegate Marketing
- Electronic delegate list supplied post Conference (in accordance with privacy laws)
Gold Sponsor (Limited)
A$15,000 (incl. GST)

Plenary Speaker Sponsorship
- Naming rights to one plenary speaker
- The Gold Sponsor may provide a freestanding banner which will be positioned on or near the main stage in the plenary room for the sponsored session (maximum size 2m high x 1m wide) (sponsor to supply banner). *Sponsor has the option of repositioning the banner near the Registration Desk for the remainder of the Conference
- Prominent logo acknowledgement on Opening and Closing Slides during the sponsored session
- Verbal acknowledgement as Gold Plenary Sponsor at the sponsored session

Conference Registration, Welcome Reception and Conference Dinner tickets
- Three (3) complimentary Conference delegate registrations inclusive of all sessions, catering, Welcome Reception and Conference Dinner

Branding & Visibility
- Logo acknowledgement on Conference holding slides (excluding the Featured Keynote Session)
- One (1) promoted post featuring the sponsor’s organisation logo or advertisement (artwork provided by Sponsor), hyperlinked to organisation website in the Conference App for 30-minutes daily on all Conference days
- 120-word organisation profile in the sponsors’ section of the Conference App
- Acknowledgement as Gold Sponsor on the official sponsor Conference marketing emails
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Promotional Material
- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop in the sponsored session (sponsor to supply material - subject to the approval of the Organising Committee)

Delegate Marketing
Electronic delegate list supplied post Conference (in accordance with privacy laws)

Silver Sponsor (Unlimited)
A$10,000 (incl. GST)

Conference Registration, Welcome Reception and Conference Dinner tickets
- Two (2) complimentary Conference delegate registrations inclusive of all sessions, catering, Welcome Reception and Conference Dinner

Branding & Visibility
- Logo acknowledgement on Conference holding slides (excluding the Featured Keynote Session)
- The Silver Sponsor may provide a freestanding banner which will be positioned in strategic locations by the Conference Managers (maximum size 2m high x 1m wide) (sponsor to supply banner)
• One (1) promoted post featuring the sponsor’s organisation logo or advertisement (artwork provided by sponsor), hyperlinked to organisation website in the Conference App for 30-minutes daily on all Conference days
• 100-word organisation profile in the sponsors’ section of the Conference App
• Acknowledgement as Silver Sponsor on the official sponsor Conference marketing emails
• Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
• Use of Conference logo until 31 December 2019

Promotional Material
• One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop (sponsor to supply material – subject to the approval of the Organising Committee)

Delegate Marketing
Electronic delegate list supplied post Conference (in accordance with privacy laws)

Bronze Sponsor (Unlimited)
A$5,000 (incl. GST)

Conference Registration, Welcome Reception and Conference Dinner tickets
• One (1) complimentary Conference delegate registration inclusive of all sessions, catering, Welcome Reception and Conference Dinner

Branding & Visibility
• Logo acknowledgement on Conference holding slides (excluding the Featured Keynote Session)
• The Bronze Sponsor may provide a freestanding banner which will be positioned in strategic locations by the Conference Managers (maximum size 2m high x 1m wide) (sponsor to supply banner)
• One (1) promoted post featuring the sponsor’s organisation logo or advertisement (artwork provided by sponsor), hyperlinked to organisation website in the Conference App for 15-minutes daily on all Conference days
• 80-word organisation profile in the sponsors’ section of the Conference App
• Acknowledgement as Bronze Sponsor on the official sponsor Conference marketing emails
• Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
• Use of Conference logo until 31 December 2019

Promotional Material
• One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop (sponsor to supply material – subject to the approval of the Organising Committee)

Delegate Marketing
Electronic delegate list supplied post Conference (in accordance with privacy laws)
Conference Dinner Sponsor (Exclusive)
A$10,000 (incl. GST)

- Dinner Naming Rights - “the Science on the Swan 2019 Dinner is proudly sponsored by ...”
- One (1) complimentary table for 10 persons to attend the dinner
- Five (5) minute Welcome Address at the Conference Dinner
- Acknowledgement as the sponsor in all promotional communications for the Conference Dinner
- Sponsor’s logo will be printed on the dinner menu and Conference Dinner signage (Conference Managers will supply)
- Sponsor may provide the dinner guests with a branded gift (sponsor to supply gifts)
- Sponsor may provide a freestanding banner, positioned at the entrance to the dinner venue or on stage (maximum size 2m high x 1m wide) (sponsor to supply banner)
- 100-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Welcome Reception Sponsor (Exclusive)
A$5,000 (incl. GST)

- Five (5) complimentary tickets to the Welcome Reception
- Five (5) minute Welcome Address at the Conference Dinner
- Acknowledgement as sponsor in all promotional communications for the Welcome Reception
- Sponsor’s logo will be printed on small table signs for the Welcome Reception (Conference Managers will supply)
- Sponsor may provide a freestanding banner, positioned at the entrance to the Welcome Reception venue or on stage (maximum size 2m high x 1m wide) (sponsor to supply banner)
- 80-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019
Conference App Sponsor (Exclusive)
A$8,000 (incl. GST)

- One (1) complimentary Conference delegate registration inclusive of Welcome Reception and Conference Dinner
- 100-word organisation profile in the sponsors’ section of the Conference App
- One (1) promoted post featuring the Sponsor’s organisation logo or advertisement (artwork provided by sponsor), hyperlinked to organisation website in the Conference App for 1 Hour daily on all Conference days
- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop (sponsor to supply material – subject to the approval of the Organising Committee)
- Acknowledgement as Conference App Sponsor on the official sponsor Conference marketing emails
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Rising Star Awards (Exclusive)
A$5,000 (incl. GST)

- Two (2) complimentary tickets to the Conference Dinner
- Opportunity for a representative of your organisation to present the Awards at the Conference Dinner
- Sponsor’s logo to be featured on the Award Certificates
- Sponsor may provide a freestanding banner, strategically positioned at the Conference Dinner (maximum size 2m high x 1m wide) (sponsor to supply banner)
- Acknowledgement as Rising Star Awards in all promotional communications for the Awards
- 80-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019
Poster Prizes (Exclusive)
A$5,000 (incl. GST)

- Two (2) complimentary tickets to the Closing Ceremony
- Opportunity for a representative of your organisation to present the Poster Prizes at the Closing Ceremony
- Sponsor’s logo to be featured on the Poster Award Certificates
- Sponsor may provide a freestanding banner, strategically positioned in the Conference foyer (maximum size 2m high x 1m wide) (sponsor to supply banner)
- Acknowledgement as Poster Prizes Sponsor in all related promotional communications
- 80-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Satchel Sponsor (Exclusive)
A$3,000 (incl. GST)

- Sponsor logo featured with the Conference logo on all satchels (one-coloured print)
- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel (sponsor to supply material – subject to the approval of the Organising Committee)
- 50-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019

Lanyard Sponsor (Exclusive)
A$3,000 (incl. GST)

- Sponsor logo on all Conference lanyards (one-coloured print)
- Opportunity to provide own sponsor’s own branded lanyard
- 50-word organisation profile in the sponsors’ section of the Conference App
- Logo placement on Conference website, with a hyperlink to the sponsor’s organisation website
- Use of Conference logo until 31 December 2019
Advertising Opportunities

**Promotional Material (Limited)**
A$500 (incl. GST)

- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item to be inserted in the satchel or via Seat Drop (sponsor to supply material – subject to the approval of the Organising Committee)

**Demonstration Space**

Feel it is more effective to show and tell? Take advantage of these pop-up spaces located within the Catering and Exhibition area to demonstrate your product.

**Demonstration Space (Limited)**
A$800 (incl. GST) per day

- 1.5m x 1.5m space to demonstrate your organisation’s product during refreshment and lunch breaks.
  *Cost listed is for space only for 1 day. Demonstrator will be responsible for providing pull-up banner or other branding material or furniture if required.*
Sponsorship / Exhibition Booking Form

Date: 5 – 7 June 2019
Venue: The Westin Perth, WA

Organisation name (for marketing purposes):

Organisation name (for invoicing purposes):

Address: City:
Postcode: State: Country:

Main Sponsor / Exhibitor contact: Mr / Mrs / Ms / Other:
Name:
Position:

Tel: Fax:
Email: Website:

A. SPONSORSHIP PACKAGE(S) REQUESTED

<table>
<thead>
<tr>
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<th>COST A$</th>
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<tbody>
<tr>
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<tr>
<td>2.</td>
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</tbody>
</table>

B. DEMONSTRATION SPACE REQUESTED

Please reserve the following days for your demonstration space (please tick):

<table>
<thead>
<tr>
<th>Space Size</th>
<th>Day 1 (5 June)</th>
<th>Day 2 (6 June)</th>
<th>Day 3 (7 June)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5m x 1.5m (2.25sqm) space</td>
<td>□ A$800 (incl. GST)</td>
<td>□ A$800 (incl. GST)</td>
<td>□ A$800 (incl. GST)</td>
</tr>
</tbody>
</table>

Please note that the cost of the space is A$800 per day, if you wish to have the space more than one day please specify.

Preferred Position (s) (refer to floor plan) ……………………………… TOTAL A$: ………………………………

Please indicate companies you do not wish to be placed near*: …………………………………………..

*Subject to availability at the time of booking and may be subject to change.

<table>
<thead>
<tr>
<th>AMOUNT PAYABLE A &amp; B</th>
<th>A$</th>
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<tbody>
<tr>
<td>50% deposit payable 30 days from date of invoice</td>
<td></td>
</tr>
<tr>
<td>(Full Payment/ Balance due: 5 March 2019 (incl. GST)</td>
<td>A$</td>
</tr>
</tbody>
</table>

Sponsorship & Exhibitions Account Manager
Science on the Swan 2019
Arinex Pty Ltd
Level 10, 51 Druitt Street
SYDNEY NSW 2000, Australia

Tel: +61 2 9265 0700
Fax: +61 2 9267 5443
Email: sponsorship@arinex.com.au
Web: www.scienceontheswan.com.au
Sponsorship / Exhibition Booking Form

Date: 5 – 7 June 2019
Venue: The Westin Perth, WA

CREDIT CARD AUTHORIZATION
Required

To secure your booking please complete the below credit card authorisation.

The below credit card will only be used to guarantee payment of past due invoices including cancellation fees. We will notify you by email prior to charging the card. However, Arinex is not obligated in any way to extend further terms.

Please note all transactions by credit card will appear on your statement as payment to: ‘Conference by Arinex’

Please charge the total amount above to the following credit card

☐ MasterCard ☐ Visa Card ☐ AMEX

Credit card number: __ __ __ __ / __ __ __ __ / __ __ __ __ / __ __ __ __
Expiry Date: __ ___ / __ ___     CCV: __ __ __ __
Name on card: ___________________________________
Signature: ___________________________________ Date: __ __ / __ __ / __ __

PAYMENT DETAILS (please tick)

☐ We wish to pay via EFT. Bank details will be provided by the Sponsorship & Exhibition Managers with your tax invoice.

☐ We wish to pay via the above credit card.

☐ We wish to pay with a different credit card. (Please note - a separate booking form will be provided for you to include your credit card information)

Please note: All bookings under $5,000 must be paid with credit card and the full amount will be charged at time of booking.

Yes I have read and agree to the booking terms and conditions on the following page.

Authorised by: _________________________________ (please print name)
Date: _________________________________
Signature: _________________________________

Please note that your booking will not be processed unless all sections above and on the following page are completed.

SEE OVER FOR TERMS AND CONDITIONS ►
SPONSORSHIP BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Exhibition Managers and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.

2. Sponsorship will be allocated only on receipt of a signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by 5 March 2019. Applications received after 5 March 2019 must include full payment. Payments for sponsorship of $5,000 and under will be required to be paid by credit card and will be charged the full amount.

3. All monies are payable in Australian dollars.

4. All monies due and payable must be received by the Exhibition Managers prior to the event. No organisation will be listed as a sponsor in any official conference material until full payment and a booking form have been received by the Exhibition Managers.

5. If sponsorship payment is not received by 5 March 2019 you will receive an email notifying you that the authorised credit card supplied on the booking form will be charged for the remaining unpaid amount.

6. CANCELLATION POLICY: In the event of cancellation, a service fee of 50% of total fees applies for cancellations prior to 5 December 2019. No refunds will be made for cancellations after this date and full payment will be due and payable. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable, and the Exhibition Managers will issue an invoice which will be payable within seven (7) days. After Sponsorship has been confirmed and accepted, a reduction in sponsorship is considered a cancellation and will be governed by this cancellation policy. All communications regarding cancellation must be made in writing.

7. No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the Exhibition Managers.

8. Sponsorship monies will facilitate towards the successful planning and promotion of the Conference in addition to subsidising the cost of management, communication, invited speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the Conference.

9. Sponsorship entitlements including organisation logo on the Conference website and other marketing material will be delivered only after receipt of the required deposit or full payment.

10. Nomination of speakers will be subject to written approval by the speaker and the Program Committee. Furthermore, at the sole discretion of the program committee, sponsored speakers may be asked to speak at additional keynote and/or concurrent sessions.

11. The speaker’s contract will specify that speakers must present leading edge, non-commercial papers with no obvious product endorsement and specify that speakers must act ethically, not commenting on other speakers their presentations or sponsors’ products.

12. Following approval from the Program Committee, sponsors will be expected to negotiate directly with their nominated speaker and cover all costs relating to their attendance at the Conference.

13. Sponsors may have the sponsored speaker present at breakfasts, optional workshops and/or commercial sessions within the Conference but at no other public, external or by invitation appearances pre or post the Conference for a period of 30 days.

14. After the sponsor has agreed with the speaker to commit to the program and associated costs have been negotiated, the Exhibition Managers will then conduct the speaker liaison in relation to obtaining abstracts, papers, copyright waiver and speaker a/v requirements.

15. Sponsors entitled to host an endorsed private function, do so at their own expense and at a time and date approved by the Exhibition Managers and SOTS 2019.

16. The Delegate List may be used by the Sponsor (if entitled) for the purpose of contacting SOTS 2019 Conference delegates only. The list must not be used for the purpose related to future Conferences and shall not be transferred in whole or in part to any third party. The Delegate List may be used for up to a twelve-month period from the start date of the Conference. The inclusion of email addresses is at the discretion of the Conference Managers.

17. You will exercise due care in and around the Conference venue and in all matters related to your sponsorship of the Conference so that no harm is caused.

18. You agree that no promise, warranty or representation has been made to you by the Exhibition Managers regarding any benefit expected or other expectation you may have regarding entry in this Agreement and that you alone bear full responsibility for the sponsorship package chosen by or allocated to you.

19. The Exhibition Managers will have no liability to you of any kind if anything not of their doing happens that you may consider causes you loss or damage of any kind. In the event of cancellation or interruption of the Conference, the Exhibition Managers will have no liability to you other than any refund to which you may be entitled from the Conference venue.

20. Privacy Statement –
Sponsorship / Exhibition Booking Form

Date: 5 – 7 June 2019

Venue: The Westin Perth, WA

[ ] YES, I consent to my details being shared with suppliers and contractors of the Conference to assist with my participation, being included in participant lists and for the information distribution in respect of other relevant events organised by the Exhibition Managers.

[ ] NO, I do not consent.

EXHIBITION BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Exhibition Managers and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.

2. Demonstration space will be allocated only on receipt of the signed Booking Form and Booking Terms & Conditions. Preferred booth allocation is subject to availability and change. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by 5 March 2019. Applications received after 5 March 2019, must include full payment. Payments for exhibition of $2,500 and under will be required to be paid by credit card and will be charged the full amount.

3. All monies are payable in Australian dollars.

4. All monies due and payable must be received by the Exhibition Managers prior to the event. No exhibitor will be allowed to commence move-in operations or be listed as an exhibitor in the on-site publications until full payment and a signed booking form have been received by the Exhibition Managers.

5. If exhibition payment is not received by 5 March 2019 you will receive an email notifying you that the authorised credit card supplied on the booking form will be charged the remaining unpaid amount.

6. Public and Product Liability insurance to a minimum of A$20 million must be taken out by each exhibitor at their own expense. A copy of the organisation’s public and product liability certificate must be submitted to the Exhibition Managers at the time of submitting the booking form or by no later than 5 March 2019.

7. CANCELLATION POLICY: In the event of cancellation, a service fee of A$1,000.00 applies per 2.25 square metre space booking to cancellations on or before 5 December 2019. No refunds will be made for cancellations after this date. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable, and the Exhibition Managers will issue an invoice which will be payable within seven (7) days. After space has been confirmed and accepted, a reduction in space is considered a cancellation and will be governed by the above cancellation policy. Reduction in space may result in relocation of exhibit space at the sole discretion of the Exhibition Managers. Any space not claimed and occupied before specified time and date of move-in may be reassigned without refund. All communications regarding cancellation must be made in writing.

8. The Exhibition Managers reserve the right to rearrange the floor plan and / or relocate any exhibit without notice. The Exhibition Managers will not discount or refund for any facilities not used or required.

9. If the exhibitor intends to install a custom-built stand, the Exhibition Managers must be advised, and such advice must include full details and stand dimensions. This information must be received no later than 5 March 2019. All display construction requires the approval of the Exhibition Managers and venue management. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.

10. In the use of the exhibition space/booth/display table allocated to you, and at all times in and around the Conference premises, you must: (a) exercise due care for the persons, property and premises of others and will be solely liable for any harm to any person, or loss of or damage to property or premises you or your personnel cause by any act or omission, whether or not found negligent; (b) not engage in any allegedly unlawful conduct; and (c) not use or display any material that is alleged to infringe the intellectual property (including any moral rights) of any other person. The Exhibition Managers reserve the right to terminate your use exhibition space allocated to you, without liability to you, and you will be liable for any loss or damage suffered by the Exhibition Managers, if any of these things occur or are threatened by you.

11. No exhibitor shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the Exhibition Managers.

12. The Delegate List may be used by the Exhibitor for the purpose of contacting SOTS 2019 Conference delegates only. The list must not be used for the purpose related to future conferences and shall not be transferred in whole or in part to any third party. The delegate list may be used for up to a twelve-month period from the start date of the Conference.

13. You agree that no promise, warranty or representation has been made to you by the Exhibition Managers regarding any benefit expected or other expectation you may have regarding entry in this Agreement and that you alone bear full responsibility for the space package chosen by or allocated to you.
Sponsorship / Exhibition Booking Form

Date: 5 – 7 June 2019

Venue: The Westin Perth, WA

16. The Exhibition Managers will have no liability to you of any kind if anything not of their doing happens that you may consider causes you loss or damage of any kind. In the event of cancellation or interruption of the Conference, the Exhibition Managers will have no liability to you other than any refund to which you may be entitled from the Conference venue.

17. Privacy Statement -

[ ] YES, I consent to my details being shared with suppliers and contractors of the Conference to assist with my participation, being included in participant lists and for the information distribution in respect of other relevant events organised by the Exhibition Managers.

[ ] NO, I do not consent.